

## CAMPUS PLANNING COMMITTEE

**Minutes of Meeting: October 20th, 2014 (3:00 – 4:30 pm, ASB Boardroom 120)**

Membership			
	Voting:		Ex-Officio:
√	Valerie Kuehne, Co-Chair	√	Ron Proulx
√	Gayle Gorrill, Co-Chair	√	Tony Eder
√	David Castle	√	Joy Davis
√	Carmen Charette	√	Kristi Simpson
R	Sarah Blackstone	√	Joanne McGachie ( for B. Kilpatrick)
√	John Archibald		
√	Thomas Tiedje		
√	Andrew Rowe		
√	Karena Shaw		Other:
√	Kayleigh Erickson	√	Rhonda Ljunggren (Secretary)
R	GSS rep	√	Neil Connelly
√	Sheryl Karras	√	David Perry
√	Paul Ward		
R	Pete Rose		
			Guests:
			√ = In Attendance
			R = Regrets Noted

## MINUTES

### 1. Approval of the Agenda

The agenda was approved as circulated.

### 2. Approval of the Minutes of May 27, 2014

The minutes of May 27<sup>th</sup>, 2014 were approved as circulated.

### 3. Remarks from the Chair

Ms. Gorrill opened the meeting by introducing herself and Acting VP Academic and Provost Valerie Kuehne as co-chairs of the Campus Planning Committee. Round table introductions took place, and Ms. Gorrill also welcomed new member Joy Davis, Interim Director of Community Relations to the committee.

Ms. Gorrill noted that some years the committee has more or less work, depending on what's happening on campus in terms of project development. This year, the committee will have considerably more meetings and interactions due to the updating of the Campus Plan.

#### **4. Business Arising from the Minutes**

Every year the university to meet its carbon neutrality obligations purchases carbon offsets of around \$350K. In 2014 the Ministry introduced the Carbon Neutral Capital Program to fund projects that help to reduce GHG emissions. Earlier this year, UVic received funding for geothermal heating for CARSA under the program.

#### **5. Correspondence**

No correspondence to report.

#### **6. Regular Business**

##### **1. Steering Committee Report on the Campus Plan Update**

Mr. Connelly outlined the Campus Plan Update process for the committee, and highlighted work to date by the steering committee, including next steps.

Through the RFP process, the consulting firm Dialog BC has been selected out of 7 good quality candidates. A two-day meeting schedule is currently being developed for October 29-30<sup>th</sup>, when the consultant team will be on campus for a series of meetings to assist in advancing phase one of the project. Activities over the two days will include interview sessions with various campus groups and stakeholders. These sessions are intended to assist in the consultant's preparation of an engagement plan to guide activities in the new year. Questions to be asked at these sessions will be distributed in advance to participants and will focus on topics including:

- The project objectives and the specific objectives for engagement;
- What engagement tools should be used to meet the engagement objectives; and
- Stakeholders' issues, hopes and concerns, along with their expectations for involvement, key questions to ask and how input should be utilized in the planning process.

A CPC meeting has been scheduled for October 30<sup>th</sup> from 11:00 am – 12:00 pm to allow for the committee to meet with the consultants and participate in an interview session. Questions will be sent out to CPC members who are unable to attend the October 30<sup>th</sup> meeting, so that their input can be received. It is anticipated that a draft engagement plan will be completed for discussion as part of the agenda for the November 21<sup>st</sup> CPC meeting.

##### **2. 2014-15 5 Year Capital Plan**

Ms. Simpson gave a high level overview of the 2014-15 5 Year Capital Plan and stressed its importance for the CPC since campus projects go to the committee for approval of siting, schematic design and the programs of requirements.

Ms. Simpson outlined two major priority areas in the plan, new buildings and deferred maintenance. While the Knowledge Infrastructure Program (KIP) addressed some deferred maintenance and infrastructure issues, overall the university's infrastructure is aging and deferred maintenance issues continue to need to be addressed.

The other priority area is planning for new capital projects, including student housing expansion and renewal and the Business and Economics Building expansion.

Under the Campus Renewal Program, the university has undertaken a preliminary review of buildings on campus to identify next stage building renewal priorities. The next major renewal buildings are proposed to be the Petch, Fraser and the McPherson Library.

In the Planning Studies section, academic and non-academic support needs have identified areas with space shortfalls using provincial space standards. Priority areas for addressing overall shortfalls in academic office include academic office, undergraduate teaching labs and research space for the Faculties of Business, Engineering and Computer Science, Science and Social Sciences. Other priority areas include exhibition and assembly space for Fine Arts, health services and space for university arts collection to meet regulatory requirements.

### **3. Capital Projects Update**

Mr. Proulx provided the committee with a capital projects update, including:

- Biomass – the feasibility study for the Dalkia Canada proposal concluded that the proposal would not need peak needs on campus and that there were issues with fuel supply, the transport of fuel on and around campus and plant siting. There is still an opportunity to consider an alternative on a smaller scale, perhaps in 1 or 2 buildings.

Mr. Perry updated the committee on:

- CARSA – still on schedule for a spring 2015 opening;
- Continuing Studies (CST) – moving along on schedule for January 2016 occupancy; logistical issues with building 100% occupied during construction;
- BC Transit exchange expansion – finished on time at the end of August and under budget; looking at options for a refresh of the old bus exchange, in conjunction with BC Transit;
- Ian Stewart Complex (ISC) – studies are underway to assess the condition of the various parts of the building;
- New student residence building – meetings with stakeholders have been held to assist in preparing for a call for proposals for a feasibility study; and
- Mystic Market – open! Very successful renovation with 8 different food stations.

### **4. Other Business**

#### **- Community Liaison Report**

Ms. Davis noted that the Community Associations Liaison Committee (CALC) met in September. A new Terms of Reference for the Committee was developed a year ago. All community association members must now be incorporated as a society. The other associations encouraged the North Henderson Residents' Association to consider incorporation as a society and to adopt a more business-like model with regular community meetings.

The CALC would like to have updates regarding new capital projects and the use of the engagement framework. Mr. Connelly agreed to keep the Campus Planning website up to date for this purpose.

CALC is also looking for a complaint response process, whereby UVic would alert the community association involved and then brief the entire committee at the next meeting of the CALC.

Concern was expressed regarding the issue of dogs running free in Mystic Vale. Additional signage was suggested to highlight impacts to the fragile environment in the area.

The Saanich Community Network (SCAN) representative expressed concerns regarding student housing in the community.

## **5. Adjournment**

There being no further discussion, the meeting adjourned at 4:05 pm.

## **6. Next Meeting: November 21st, 2014: 1:00 – 2:30 pm (ASB Boardroom 120)**